THE

BRENNAN LAW FIRM

NEW CASE INFORMATION SHEET

From: _____ (Contact Name)

_____ (Owner, Community Name)

_____ (Management Co.)

_____ (Address)

_____ (City, St. Zip)

_____ (Telephone Number)

_____ (Fax Number)

_____ (Email Address)

Tenant Names:

1. _____
2. _____
3. _____
4. _____

Tenant Address (Unit tenant is to be evicted from):

_____, # _____

_____, CA _____

Money Judgment? ( ) Yes ( ) No

Prejudgment? ( ) Yes ( ) No

Collections? ( ) Yes ( ) No

Instructions:

1. Complete necessary fields above;
2. Attach Copies of the following Documents;
   a. Rental Agreement/Lease;
   b. Notice (3/30/60/90 Day/Foreclosure);
   c. Proof of Service;
   d. Notice of Rent Increase & Proof of Service;
   e. **Rental Application (if applicable);
   f. **Copy of most recent check (if applicable).

3. Fax to (626)294-0505 or Scan to NewCase@MBrennanLaw.com;
4. Keep originals and bring to trial.

** These documents are for collections & judgment enforcement purposes. They are not necessary to start the case.